



French Cup

Rouen, Normandie, FRANCE

January 31st February 1st, 2020

ANNOUNCEMENT

French Cup

An International Competition

For

Junior and Senior

organized by



Rouen, Normandie, FRANCE
January 31st February 1st 2020

A competition as part of the



Challenger Series in Synchronized Skating 2019/20

under the authorization of the

INTERNATIONAL SKATING UNION



JUNIOR	Short Program	Duration: 2 minutes and 50 seconds, but may be less, The General Short Program Elements and requirements are listed in the ISU Rules in effect. The Short Program Elements and Requirements to be skated for Season 2019/20 are listed in the ISU Communication in effect.
	Free Skating	Duration: 3 minutes and 30 seconds +/- 10 seconds The Well Balanced Program Requirements are listed in in the ISU Rules in effect. The Free Skating Elements and Requirements to be skated for Season 2019/20 are listed in in the ISU Communication in effect.
SENIOR	Short Program	Duration: 2 minutes and 50 seconds, but may be less, The General Short Program Elements and requirements are listed in in the ISU Rules in effect. The Short Program Elements and Requirements to be skated for Season 2019/20 are listed in in the ISU Communication in effect.
	Free Skating	Duration: 4 minutes +/- 10 seconds The Well Balanced Program Requirements are listed in the ISU Rules in effect. The Free Skating Elements and Requirements to be skated for Season 2019/20 are listed in in the ISU Communication in effect.

4. ENTRIES

4.1 General

All Entries must be made by the ISU Member concerned based on the regulations for the ISU Challenger Series in Synchronized Skating 2019/20.

All entries for the French Cup must be done through the **ISU Online Registration System (ORS)** by the deadline indicated. Hotel and travel information should also be entered into ORS, as well as bank information. Declarations will need to be uploaded to the ORS as well.

4.2 Preliminary Entries

The preliminary entries must be send to the Organizer by latest Novembre 27th, 2019, by entering the information through ORS.



4.3 Entries by Name

4.3.1 Entries of Teams

Participation is open to all Teams of ISU Members with a maximum of four (4) entries per category (except for the Host Member).

The Entries by names must be made via the ISU Online Registration System (ORS) :

<https://fms.sportresult.com/isu>

and will be submitted via the ORS simultaneously to:

ROC – Organizing Committee of French Cup

Centre Sportif Guy BOISSIERE

Esplanade du Docteur Duchêne

Ile Lacroix 76100 Rouen

e-mail : accreditation@frenchcup.fr

and to:

ISU Secretariat

fax: +41 21 612 66 77

e-mail: entries@isu.ch

not later than: **Friday, December 27th, 2020 at 08.00 PM**

4.3.2 Entries of Judges

Each participating ISU Member has the right to nominate one (1) judge who has at least the qualification “Judge for International Competitions”.

In case of too many nominated judges the organizer will draw the panel of judges immediately after the closing date for the entries. The result of such draw will be communicated to all ISU Members involved in writing immediately after the conclusion of such draw.

The Entries of Judges must be made via the ISU Online Registration System (ORS) not later than : **Friday, December 27th, 2020.**

Each panel of Judges will consist of at least 7 Judges. In exceptional cases and if there is no possibility to compose a panel of judges with at least 7 Judges, the ISU Vice-President Figure Skating may exceptionally authorize the panel in question to have a minimum of 6 Judges.

In case that at the time of the competition more Judges will be available and entered as required to compose the panels of Judges, the Organizing Member in consultation with the ISU will conduct on site, a draw for the panel of judges for the first segment. The Judges, not drawn for the first segment will be seated for the second segment.

The panel for the second segment (Free Skating) will in this case be completed by an open draw amongst the Judges serving in the first segment.

4.3.3 Entries of Team Members

Official entries of Team Leaders, Assistant Team Leaders, Team Officials, Team Medical Staff and Coaches and the partner or relative of a Judge will be accepted. Accreditation will be provided to those who are officially accepted by the Organizer.

Please be advised that only one Coach per Team will be accredited. An Assistant Team Leader will be accepted. Only two Team Officials of each Member, including the Member President provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation, will be accredited. Not more than one (1) Team Doctor and one (1) Team Physiotherapist will be accepted as the Team Medical Staff, for which the organizer requests the right to have a medical certification (document) presented before accreditation. An accompanying person to a Judge will only be accepted for accreditation if this person is a partner in life or a relative of the Judge. The Member Federations guarantee that the requested accreditation of Team Members will correspond to their function within the team and the Federation.

The names of all team members must be submitted via the ISU Online Registration System (ORS) and must reach the Organizing Committee and the ISU Secretariat not later than : **Friday, December 27th, 2020.**

4.3.4 Entry Fee

With the entry to the competition, the entry fee must be paid as follows:

- 400 Euros is required **without any free ice practice***
- 500 Euros including half (1/2) an hour of free ice practice *
- 600 Euros including one (1) hour of free ice practice *

*Upon decision of the organizing committee, based on arrival in Rouen and ice availability

The entry fee will not be refunded in case of withdrawals for any reason.

* Only Cheques in Euros to:

ROUEN OLYMPIC CLUB
Centre Sportif Guy Boissière
Esplanade du Docteur Duchêne
Ile Lacroix 76100 ROUEN-France

* Bank transfer in Euros :

Intitulé du compte **ROUEN OLYMPIC CLUB**
CCM ROUEN SAINT MARC
27 PLACE SAINT MARC – 76000 ROUEN
TEL : 0 820 36 08 31

CCM ROUEN SAINT MARC : 10278 02148 00020528301 58
IBAN : FR76 10278021480002052830158
BIC : CMCIFR2A

Failure to pay entry fees in full by Friday, January 10th, 2020 may result in removal from the competition.

5. APPOINTED EVENT OFFICIAL

This Challenger Series in Synchronized Skating event will follow the requirements of the General Announcement for the Challenger Series in Synchronized Skating 2019/20 as well as the ISU Communication in effect and principles of the ISU Rules in effect of the ISU Special Regulations Synchronized Skating 2018 for appointing the event officials.

The members of each individual Technical Panel (Technical Controller and the Technical Specialists) will not be from the same ISU Member. At least two (2) Technical Panel members will have the qualification "ISU", however one of the three members may have the qualification "International".

The Referee will have at least the qualification "International" and could be of the same ISU Member as one member of the Technical Panel (Technical Controller and Technical Specialists).

The Data Operator and the Replay Operator will have at least the qualification "International".

6. MEALS, LODGING AND TRAVEL EXPENSES

6.1 – Official

The organizer will provide and cover the expenses for rooms and meals for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators and Judges participating, beginning with dinner on Thursday January 30th, 2020 until Breakfast on Sunday February 2rd, 2020.

Should any of the above-mentioned persons arrive at the hotel before or stay longer than the period described above, their room costs and expenses will be the responsibility of the individual and must be paid on arrival.

The Organizing Committee will cover the costs for pre-approved travel expenses for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators.

In accordance with the General Announcement for the Challenger Series in Synchronized Skating 2019/20 as well as ISU Communication 2248, all Referees, the Technical Controllers, the Technical Specialist, the Data and Replay Operators and Judges officiating in the "Junior" and "Senior" competitions of a Challenger Series in Synchronized Skating event will, at the expense of the organizing ISU Member, receive pocket money of CHF 200.00 or the equivalent in the local currency.

6.2 – TEAM

The costs of the meals, lodging and travel expenses will not be borne by the organization.

You can find meal form of reservation and contact the committee by email : secretariat@frenchcup.fr

7. PRACTICE

Practice ice is available the week of the competition. If you are looking to purchase practice ice on Wednesday, January 29th or Thursday, January 30th, 2020 please contact : secretariat@frenchcup.fr

Practice ice will be available through the Organizing Committee :

- Wednesday, January 29th, 2020, 10.00 AM until 11.00 PM
- Thursday, January 30th, 2020, 7.00 AM until 5.30 PM.

A form will be available soon to request this ice.



If necessary, practice ice will also be scheduled at The Norman Ice Rink. If you have any questions, don't hesitate to contact the Steering committee.

Official practice begins on Friday, January 31st, 2020. The detailed schedule will be issued at the time of registration.

For all practices, the ice rink and the dressing rooms will be opened half an hour before the start of the practices.

Each team will be allowed a period of official practice for the Short Program and a period for the Free Program according to the ISU Rules in effect.

No extra practice ice will be permitted after the Official Draw. The ISU Rules in effect shall apply.

8. MUSIC / PLANNED PROGRAM CONTENT

All Competitors shall furnish, in advance, competition music by emailing an MP3-file either as attachment, in accordance with the ISU Rules in effect. The music must be sent to music@frenchcup.fr.

FOR THE SECURITY, upon registration one CD for each program (short/free) must be submitted by each team.

A list of titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program must be listed for each Team on the official Music Selection Form and attached to the official Entry Form for Teams.

In accordance with the ISU Rules in effect, all covers/discs must show the Competition event, Team's name, the Nation and the exact running time of the music (not skating time) including any starting signal and must be submitted at the time of registration. Each program (short program and free skating) must be recorded on a separate disc. In addition, Teams must provide a back-up drive for each program.

If music information is not complete and/or the music is not provided, accreditation will not be given.

With the entry forms, the "Program Content Sheet" must be returned to the Organizing Committee in time. It is mandatory that the Program Content Sheet be filled in precisely by each Team in English using the terminology for the elements listed in the respective ISU Communication.

9. ARRIVAL OF PARTICIPANTS / TEAMS

The nearest airport to **Rouen** is **Charles de Gaulle (PARIS)** with a distance of approximately **186 km** to the ice rink and is the preferred airport.

The Organizing Committee will be providing ground transportation for nominated judges, invited Referees, Technical Controllers, Technical Specialists and Data/Replay Operators.

Teams are responsible for managing their own travel and associated costs.

If the teams need information, please send an email to secretariat@frenchcup.fr.

All Referees, the Technical Panel (Technical Controllers, Technical Specialists, Data & Replay Operators) Judges, Competitors, Team Leaders, Team Officials, Team Medical Staff and Coaches are requested to announce to the Organizing Committee as soon as possible but no later than **Friday, December 27th, 2019** the name of the airlines, flight numbers, dates and times of arrival or any other information concerning transportation and arrivals. The detailed travel information need to be submitted via the ISU Online Registration System (ORS).

10. OFFICIAL HOTEL

The Official Hotel for Referees, the Technical Panel (Technical Controllers, Technical Specialists, Data & Replay Operators) Judges and VIP is :

HOTEL MERCURE CHAMPS DE MARS

12 Bis Aristide Briand
76000 Rouen

For the team, please contact :

OFFICE DE TOURISME of Rouen :

Adresse : 25 Place de la Cathédrale, 76000 Rouen

Phone : (33) 2 32 08 32 40

Web-site : www.rouentourisme.com

11. ACCREDITATION

The official accreditation for Teams is planned at the ice rink Centre Guy Boissière from Wednesday afternoon (2.00 PM).

Accreditation as a Team Member will be given to all entered Judges, Competitors and one Team Leader per participating team, one Coach per Team, a maximum of two Team Officials of ISU Members (including the Member President), provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation and a maximum of two medical persons. Accreditation will only be granted to persons in those various functions if officially entered and named through their ISU Member. **The ISU Member certifies with the signed entry form the indicated functions within the team of all team members. Any misuse of any function will be sanctioned by the ISU/OC.**

Accreditation will be given to appointed Event Officials and Guests.

The national passport for each skater of the Teams taking part to the Competition will be controlled during the registration.

12. DRAWS

Before the draw, the Organizing Committee invites all teams to the parade in the streets of Rouen.

The Organizing Committee reserves the right to cancel it for any reason that could put teams in a situation of discomfort.

The Official Draw Ceremony will be held at **Rouen, in the arena, Thursday, January 29th at 7.30 PM.**

All skaters, Coaches, Team Leaders and/or Managers, Officials, VIP are invited to the draw.

The **intermediate draws** for the Free Program of the Junior and Senior Categories will take place immediately after the conclusion of the Short Program of each category.

The draws will be held in the arena, level 2, VIP place.

13. MEDICAL SERVICE – DOPING CONTROL

A medical service will be on duty at the main and practice rinks during all the time of the competition and practice sessions.

Anti-Doping tests may be carried out in accordance with the current ISU Anti-Doping Rules and Procedures (ISU Communications).

14. RESULTS

The marking system (ISU Judging System) as described in ISU Technical Rule Synchronized Skating 2018, in effect (Determination and publication of results) will be used.

15. PRESENTATION OF MEDALS AND PRIZES

The three best placed Teams in each event will be announced and honored. Gold, silver and bronze medals will be presented to the medalists. The national anthem of the winners will be played and the flags of the medal winners hoisted.

Every participating Teams will receive a souvenir.

Senior team, which wins the French Cup three times in a row, wins the French Cup trophy

16. PRICE MONEY

- 1ST SENIOR : 3.300 Euros

- 1ST JUNIOR : 2.800 Euros

FREE INVITATION to take part to the next FRENCH CUP 2021 is offered to every team placed at the Second place at the Final Result in their category of the FRENCH CUP 2020.

17. INSURANCE / LIABILITY

In accordance with the ISU Rules in effect, it is the sole obligation of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU assumes no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.



18. PUBLICITY WAIVER

Members, Teams and Competitors hereby acknowledge and consent to the fact that Team Photos, Team Video, Team information and results will be published, as well as 2019. French Cup International Competition may be televised either in whole or in part, for showing on a worldwide basis. According to the ISU Constitution and General Regulations 2018 both Members and Competitors (in this particular case, Teams) hereby certify and warrant that the music and choreography presented and used by the Competitors have been fully cleared and authorized for public use and consent to the use of his or her name, biography and likeness on or in connection with any television or radio program broadcast and re-broadcast throughout the world, motion picture, print media or the advertising and publicizing of such program, without further clearance or payments of any kind on the side of the ISU, the Organizing Member of The Ice Sports French

Federation FFSG, Organizing Committee and the relevant television network or broadcasters being required. At the time of registration at French Cup 2020, all Team Leaders, or other representatives of the Member entering, must present a compliance signed by the Team Manager and/or Team Leader.

19. INFORMATION AND VARIOUS

For information, please contact the Organizing Committee:

International French Cup
ROC Centre Sportif Guy Boissière
Avenue Jacques Chastelain
Ile Lacroix 76100 Rouen - FRANCE
Tel: (33) 2 35 15 20 80

Email : secretariat@frenchcup.fr

web-site : www.frenchcup.fr

For safety reasons, the buses will park behind the ice rink in the BUS PARKING.

Suitcases and luggage will not be allowed in the bleachers.



20. EVENT SCHEDULE

Accreditation: Starting on Wednesday January 29th, 2020 at 2.00PM.

Free Practice according to contractual entries:

- Wednesday January 29th, 2020: from 10.00 AM to 11.00 PM
- Thursday January 30th, 2020: from 7.00 AM to 5.00 PM.

Thursday January 30th, 2020

3.00 PM	<i>Team Leader Meeting</i>	<i>Competition Ice Rink level 2</i>
4.00 PM	<i>Referees and Technical Panel meeting</i>	<i>Mercure Hotel</i>
5.00 PM	<i>Initial Judges Meeting</i>	<i>Mercure Hotel</i>
7.30 PM	<i>Official Draw for all categories</i>	<i>Competition Ice Rink</i>
8.30 PM	<i>Official Dinner</i>	<i>Mercure Hotel</i>

Friday January 31st, 2020

10.00 AM–12.00 AM	Official practice SP Junior and SP Senior	Competition Ice rink
3.00 PM–6.00 PM	Competition Short Program JUNIOR	Competition Ice rink
8.00 PM-11.00 PM	Competition Short Program SENIOR	Competition Ice Rink

Saturday February 1st, 2020.

7.00 AM–12.00 AM	Official practice FS Junior and FS Senior	Competition Ice Rink
2.30 PM – 4.30 PM	Competition Free Skating JUNIOR	Competition Ice Rink
4.45 PM	Podium - Awards Ceremony Junior Senior	Competition Ice Rink
5.00 PM	<i>JUNIOR Round Table Discussion</i>	<i>Judges Room</i>
8.00 PM–11.00 PM	Competition Free Skating SENIOR	Competition Ice Rink
11.15 PM	Podium - Awards Ceremony Junior Senior	Competition Ice Rink
11.30 PM	<i>SENIOR Round Table Discussion</i>	<i>Judges Room</i>

Please note:

This schedule is subject to change and will be updated in accordance with the final number of entries.



FORMS AND DEADLINES

Number	Form	Format	Deadline
N/A	Preliminary Entry Form	ORS	November 27 th , 2019
N/A	Composition of Delegation	ORS	December 27 th , 2019
N/A	Entry Form for Teams	ORS	December 27 th , 2019
N/A	Entry Form for Judges	ORS	December 27 th , 2019
N/A	Hotel reservation request	ORS	December 27 th , 2019
N/A	Team Travel Form	ORS	December 27 th , 2019
Letter	Visa request form	Upon request from OC	Request ASAP
N/A	Press Information	Available in ISU Extranet	Valid for season 19/20
N/A	Competition Music Information	Available in ISU Extranet	Valid for season 19/20
N/A	Program Content Form	Available in ISU Extranet	Valid for season 19/20